



# **Vancouver School Board**

## **RECRUITER INFORMATION MANUAL**



**INTERNATIONAL EDUCATION PROGRAM**  
**Vancouver, British Columbia, Canada**

*Spring 2016 Version*

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# VANCOUVER SCHOOL BOARD

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## *Welcome to beautiful Vancouver, Canada!*

The United Nations ranks Canada as one of the most livable countries, and Vancouver is rated as one of the top ten cities to visit in the world!

- Vancouver International Airport 20 minutes from most Vancouver homes
- Warm, sunny summers and mild winters
- Access to multilingual medical and health services

### Recreational Opportunities

- Walking, cycling and swimming
- Skiing at local mountains and Whistler
- Community centres for hockey, skating, baseball, swimming and gymnasiums

### Rich Experiences in Culture and the Arts

- Concerts, live theatre, dance and movie theatres
- Vancouver Art Gallery, Vancouver Public Library, Science World
- University of British Columbia
- Vancouver Film Festival, Jazz Music Festival
- Vancouver Symphony, Stanley and Granville Island Theatres





## About Vancouver School Board

The Vancouver School Board provides public school education for children living in the city of Vancouver, Canada. It is one of the largest school districts in western Canada. There are 18 secondary schools, 92 elementary schools and 3 adult education centers enrolling approximately 56,000 students in the Vancouver school district.

### **Program Levels:**

- Secondary school: grade 8 to grade 12 (ages 13 to 18 years)
- Elementary school: kindergarten to grade 7 (under age 13, must live with a parent)

### **Diploma**

- B.C. Secondary School Graduation

### **Calendar Year**

- September to June

### **School Size**

- 400 to 2000 students

### **Class Size**

- 20 to 30 students per class

### **University Admission Link**

- Credentials earned in the Vancouver school district are recognized worldwide. Students who successfully complete the requirements for Grade 12 graduation have the necessary qualifications to apply to most universities worldwide.







## VANCOUVER PUBLIC SCHOOLS

There are 18 secondary schools (grades 8 to 12), enrolling approximately 26,000 secondary students. In Vancouver schools, the academic year begins in early September and ends in late June. All schools in the Vancouver public education system are co-educational and no school uniforms are required.

Each school has a library, a gymnasium, a cafeteria, a school nurse, and counselors to assist all students in course planning and study skills. There are many extra-curricular activities including photography, sports, drama, concerts, skiing and community service.

## ACADEMIC STUDY IN VANCOUVER

Students may enroll in a wide variety of excellent academic, fine arts, language and computer studies programs. Required courses are: English, social studies, and mathematics; biology, chemistry or physics; and career planning. Some elective courses offered include:

- History, geography, calculus, law, accounting and business education;
- Band, strings orchestra, chorus, drama, theatre production, dance, multimedia art, graphic arts, film studies, TV/video production;
- French, Spanish, Japanese, Mandarin Chinese as a second language;
- Information technology, design and computer assisted design credit courses;
- Physical education

Students with strong academic achievement may study Advanced Placement courses in calculus, computer studies, science, literature and history at several schools.





## International Students Welcomed by Vancouver public schools!

The International Education Program of the Vancouver School Board began in 1985. It gives overseas students the opportunity to study with Canadian students in Vancouver's public secondary schools. Local students and international students interact and learn from each other. Also, students may be matched with local host families, who welcome international students into their homes and introduce them to life in Vancouver.

### INTERNATIONAL STUDENTS

- The International Program welcomes international students who are 5 to 16 years old to study in the Vancouver public school district
- Students aged 17 may be accepted for study abroad exchange terms, or to our adult high school if wishing a BC high school graduation
- Students will be given English language support where necessary
- Currently there are about 1,550 international students in our schools, and they compose of approximately 2.8% of our student population.
- Many of the students successfully enter university and college in North America or abroad.



International students come from over 16 countries and districts, including Brazil, China, Germany, Hong Kong, Indonesia, Italy, Japan, Korea, Mexico, Singapore, Taiwan, Thailand, Turkey, Vietnam and the United States.



## SUPPORT FOR INTERNATIONAL STUDENTS

- **English Language Learner (ELL) Programs** in all secondary schools offer English instruction by specialist teachers, so international students acquire English language skills successfully.
- **Access to multilingual doctors and dentists** in Vancouver city is available.
- **Multilingual workers** liaise with international students and parents throughout the school district.
- **Peer tutoring** is available at some schools. Local peer students (buddy students) receive proper training on their counseling skills and assist other students on their course work.



- **District student excursions** are arranged during the school year. International students enjoy the activities organized for them and meet with new friends in the school district.

- **An international student counselor within each school** provides ongoing support for the students' well-being and academic performance.

• **Medical Services Plan:** Comprehensive health and accident insurance is mandatory in British Columbia province. Every international student must have this coverage while studying in Vancouver. International students are entitled to medical and hospital benefits through the government Medical Services Plan (M.S.P.). The Vancouver School Board will administer payment of provincial medical insurance premiums for all students enrolled in the International Education Program. Medical insurance privately arranged by parents or recruiters are not accepted.



## ORIENTATION

Orientation for new international students takes place in the week prior to the start of classes every year. This is compulsory for all students who are new to the program. Students commencing school in September should plan to arrive in Vancouver in mid-August. Students commencing a mid-year program should arrive several days prior to the start of the program. Please check the exact dates with program staff.

- Welcome to Vancouver and complimentary tour of the city
- Assessments for English and mathematics proficiency
- Study permits are collected and photocopied
- Completion of medical insurance application forms and student contact information form
- Overview of school programs, activities and expectations by current Vancouver school teachers
- Custodians sign the letter of agreement to assume their responsibilities for the students during their time of study with the Vancouver School Board
- Homestay orientation for Langara homestay participants
- School orientation and meeting with the school counsellor for timetable of courses
- Current international students to share experience with new students



### 2016-17 Orientation Dates

September 2016 entry      August 25, 2016 (elementary students & parents)  
August 29 & 30, 2016 (secondary students)  
Secondary students need to arrive before August 29.

January 2017 entry      January 5, 2017 (for all students)

February 2017 entry      February 2, 2017 (for all students)

*Please refer to the appendix for details of the school calendar.*



## PROGRAM OPTIONS

**Secondary school graduation:** International students continue their studies at a Vancouver school until they have completed British Columbia high school graduation requirements.

**Short-term Study:** Vancouver School Board offers short-term secondary school study program of 3 months to 1 year that introduces international students to Canadian school life. Students can apply for September, January, February or April intake, and the period of studies must include September or June. Although international students enrolled in the short-term study for 5 months or less normally will not achieve academic credits because a full academic school year cannot be completed, they are fully integrated with Vancouver students.

**Homestay:** In co-operation with Langara College, the Vancouver School Board offers international students aged 13 and over the opportunity to live with a Canadian family while enrolled in a Vancouver public school.

- Students learn about Canadian culture, lifestyle, customs and expectations.
- Homestay students are provided with a private bedroom, which include study area, and three meals per day for a reasonable monthly fee.
- Host parents can also provide custodianship for students, upon request.



### Academic Summer School Courses

Students who stay to continue studying towards BC high school completion have the option to take one or two academic courses at the Vancouver School Board's academic summer school. This is arranged with the student's school counsellor's assistance, and involves a separate tuition fee.

**Fun for Visitors in Summer:** International students may also study with local Vancouver students at a summer program in July and August. Students learn English, and participate in recreational and cultural activities. Students will also learn about Canadian culture, lifestyle, customs and expectations with their Canadian host families. Please visit the Vancouver School Board's website at <http://intered.vsb.bc.ca> to download the recent summer program brochure for detailed information.





## ADMISSION AND REGISTRATION

### Application requirements:

- Complete application form and sign the participation agreement on the form
- Submit original or certified true copies of school transcripts from current year and last two years (in English)
- Pay non-refundable application fee in Canadian funds

### Admission Criteria

- Average or above average overall academic achievement
- Good academic standing, conduct and attendance as indicated on the transcripts
- Availability of appropriate space in the International Education Program

### Admission Process

- All applicants will be acknowledged and applicants will normally be advised within 10 working days whether or not they have been accepted into the program.
- A letter of placement will be issued upon approval.
- Please pay the tuition fee and medical fee in full before the deadline stated upon receipt of the letter of placement.
- An official letter of acceptance will be issued after fees are paid in full.

### ADVICE TO RECRUITERS

- \* *Application fees may be paid by credit card; please send the credit card information to the International Education office together with a complete application.*
- \* *Please contact the International Education office to discuss special payment requests.*



## ADMISSION AND REGISTRATION - continued

### School Placement



- Applicants may indicate a preference for up to three schools.
- Subject to assessment by Board officials and depends upon available and appropriate spaces and programs in schools.
- International students will be placed in a regular academic program and may receive English Language Learning (ELL) support based on assessment results and available programs.
- International students are NOT eligible for designated programs and services (e.g. special education or restricted enrolment programs) or alternate programs.
- If students are found to have special needs after enrollment in the program, the Board will not be able to accommodate those needs and the student must withdraw.
- The Vancouver School Board will place the student into the final appropriate grade upon reviewing the student's age and transcripts.

The Vancouver School Board reserves the right to make the final decision regarding the applicant's school and program placement.

### Study Permit

- Applicants must obtain a study permit before leaving their country of residence to attend school in the Vancouver School Board. It is the responsibility of the applicant to obtain a study permit from the Canadian Embassy, or Canadian Consulate in the country where the applicant resides. Recruiters may assist the applicants to consult the Embassy office for detailed information.



## ADVICE TO RECRUITERS

*Our staff can assist you to counsel your clients about school preferences.*

*For September to June, your students may choose from the schools that still have available spaces. We accept applications beginning in September, and many school spaces fill quickly.*

*We can assist you to advise your students if we know their special interests, and their idea about studying in Canada. Please ask your students:*

- \* Special study interest? example: art, music, TV/Video production, dance, drama, computers, computer design, and so on.
- \* Preferred school size: large (many choices of elective courses), medium, small (closer relationship between students and teachers)?
- \* Is student fine with multicultural student population, or imagines a more generic cultural population?
- \* Any other requests?

A list of secondary schools that have available spaces is available from the International Education office.



## FEE SCHEDULE

### 1) Fees for a full school year (September to June)

<b>School Fees (Prices quoted are in Canadian funds)</b>	<b>2016-17 School Year</b>
Application fee (non-refundable one-time fee)	\$200
Tuition fee per year (September to June)	\$14,000
Medical fee per year (September to August)	\$950
Placement fee (one-time fee)	\$525
Homestay fee per month	\$900
Daily Homestay fee if less than a month	\$30
Custodian fee (if required)	\$500
Airport pick-up and drop-off	\$75

### 2) Fees for 5-month short term study (September – January OR February - June)

<b>School Fees (Prices quoted are in Canadian funds)</b>	<b>2016-17 School Year</b>
Application fee (non-refundable one-time fee)	\$200
Tuition fee per year	\$7,000
Medical fee per year	\$475
Placement fee (one-time fee)	\$500
Homestay fee per month	\$900
Daily Homestay fee if less than a month	\$30
Custodian fee (if required)	\$500
Airport pick-up and drop-off	\$75



## REFUND POLICY

In the event that an applicant does not come to Canada or decides not to attend or to leave Vancouver School District's International Program, the following terms will apply. All requests must be made in writing. Please attach the original letter of acceptance and receipt with the request:

- The application fee is non-refundable in any circumstances.
- The full tuition fee, less CAD\$500, will be refunded upon receipt of satisfactory evidence that the Study Permit was not approved by Citizenship and Immigration Canada (CIC).
- Two-thirds (2/3) of the tuition fee will be refunded if the student withdraws prior to commencement of the program.
- One half (1/2) of the tuition fee will be refunded if the student withdraws before the end of the first calendar month of the program.
- No refund will be granted, for any reason, if the student withdraws after the first calendar month of the program.
- No refund will be provided if the student is dismissed from the program because of violation of school rules or the participation agreement on the application form.

Students who become landed immigrants after tuition fees are paid will not be eligible for refunds other than as stated in the refund policies.

### Refund Policy for Returning Students

Students who return to student at a VSB school for a second school year or longer have a refund policy as follows:

50% tuition fee refund between the date of payment and May 31;  
and no refund after May 31.





## CONTACT INFORMATION

Multilingual staff members of the International Education Program are available to answer inquiries from the public. If you would like to meet with our staff in person or have questions about our program, please contact us.

Address: 1580 West Broadway Avenue, Vancouver, B.C. V6J 5K8

Phone number: +1-604-713-4534 Fax number: +1-604-713-4536

[intered@vsb.bc.ca](mailto:intered@vsb.bc.ca)

<http://intered.vsb.bc.ca>

### International Education Program Contact List

\*Ms. Iris Leung Program Co-ordinator  
Program Promotion, Group Programs, Recruitment Agreements

Ms. Barbara Onstad	Manager
Ms. Maggie Lee	Program Facilitator
Ms. Kyoko Miyazaki	Program Facilitator
Ms. Monita Chan	Program Facilitator
Ms. Sharon Suk	Program Facilitator
Ms. Vicki Chang	Program Facilitator
Ms. Ellie Jo	Technical Resource Support
Ms. Joanne Mcleod	Program Coordinator

### District Student Advisors

District Student Advisor	Schools	E-mail
Mr. Bob Fitzpatrick	Britannia, Kitsilano, Lord Byng, Magee, Prince of Wales, University Hill	<a href="mailto:intered@vsb.bc.ca">intered@vsb.bc.ca</a>
Ms. Debbie Gomes	Churchill, Eric Hamber, Point Grey	<a href="mailto:intered@vsb.bc.ca">intered@vsb.bc.ca</a>
Mr. Darryl Wong	David Thompson, Gladstone, John Oliver, Killarney, King George, Templeton, Charles Tupper, Vancouver Technical, Windermere, South Hill	<a href="mailto:intered@vsb.bc.ca">intered@vsb.bc.ca</a>
Ms. Jacquelyn Weatherall	Elementary schools & District Counsellor	<a href="mailto:intered@vsb.bc.ca">intered@vsb.bc.ca</a>



### LIST OF SECONDARY SCHOOLS

Britannia Secondary School	1001 Cotton Drive
David Thompson Secondary School	1755 East 55th Avenue
Eric Hamber Secondary School	5025 Willow Street
Gladstone Secondary School	4105 Gladstone Street
John Oliver Secondary School	530 East 41st Avenue
Killarney Secondary School	6454 Killarney Street
King George Secondary School	1755 Barclay Street
Kitsilano Secondary School	2550 West 10th Avenue
Magee Secondary School	6360 Maple Street
Point Grey Secondary School	5350 East Boulevard
Prince of Wales Secondary School	2250 Eddington Drive
Sir Charles Tupper Secondary School	419 East 24th Avenue
Sir Winston Churchill Secondary School	7055 Heather Street
South Hill Education Centre* <i><b>*For students aged 18 and older</b></i>	6010 Fraser Street
Templeton Secondary School	727 Templeton Drive
University Hill Secondary School	3228 Ross Drive
Vancouver Technical Secondary School	2600 East Broadway Avenue
Windermere Secondary School	3155 East 27th Avenue



## BRITANNIA SECONDARY SCHOOL

Britannia Secondary School is a comprehensive school enrolling 732 students in grade 8 through 12. Located at 1001 Cotton street, the school's mission is to graduate responsible citizens with the knowledge, skills and attitudes to fulfill their potential for lifelong success.

### Extra-curricular Activities

Britannia students join clubs and sports teams that meet at noon hour or after school.

- Chess Club
- Environment Club
- Business Club
- Math Competition
- Photography Club
- Global City
- Debate Club
- Community Involvement Club
- Sports (volleyball, badminton, basketball, soccer, cross-country running, Hockey, table tennis, rugby and track and field)



### Feature Programs

#### Hockey Academy

Students may apply to attend Britannia's hockey academy. Students learn the following:

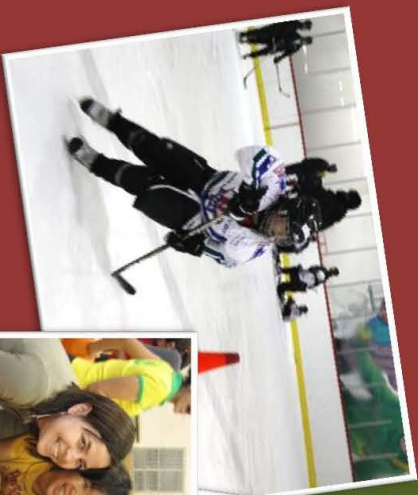
- Ice hockey skills and knowledge
- Sports leadership
- Athletic training
- On-campus facilities

### Academic Courses

- English
- Social Studies
- History
- Geography
- Law
- Mathematics
- Biology
- Chemistry
- Physics
- Earth Science

### Elective Studies

- French and Mandarin
- Visual Arts; Graphic Arts and 2D/3D Animation
- Photography
- Ceramics and Sculpture
- Drama and Theatre
- Concert and Jazz Band
- Choir
- Food Studies
- Textiles
- Physical Education
- Woodworking and automotive
- Information Technology
- Electronics
- Accounting and Marketing



VSBC





## DAVID THOMPSON SECONDARY SCHOOL

David Thompson Secondary School is a comprehensive, multicultural school serving 1800 students. It is in the Fraserview residential area of southeast Vancouver. Student achievement is strong in academics, student leadership and community service.



There are over 30 clubs and various school activities, including community service, dance, drama, school newspaper, social activities and sports. The school sports activities include volleyball, basketball, tennis, soccer, track and field, ski club and many others!

### Academic Courses

- English
- History
- Mathematics
- Biology
- Chemistry
- Physics
- Earth Science
- Economics
- Law
- Geography
- Geology

### Advanced Placement

- Chemistry
- Physics
- Biology
- Calculus
- English
- French

### Elective Studies

- Languages: Spanish, French, Mandarin
- Business Education, Accounting, Marketing
- Dance; Acting
- Band, Guitar, Strings, Stage Band, Choir
- Foods, Textiles
- Art, Drawing and Painting, Graphics
- Journalism
- Physical Education
- Information Technology, Computer Programming
- Animation
- Engineering, Drafting
- Carpentry, Woodwork
- Metal Design, Jewellery
- Electronics, Robotics
- Trades

## Math, Sciences and Technology

David Thompson school offers many advanced courses for students with skills and interests in technology and science:

- Robotics and Flight
- Engineering
- Animation and Graphics
- Drafting and Design
- Architecture and Design
- Biotechnology



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## ERIC HAMBER SECONDARY SCHOOL

**Eric Hamber Secondary School** includes **1,599 students** – 95% local and 5% international students. Eric Hamber is a comprehensive secondary school located at 5025 Willow Street in the **Oakridge** neighbourhood of Vancouver. Through the years, Eric Hamber Secondary has built a good reputation for academic excellence, as well fashion design, music, athletics and graphic arts.



### Academic Courses

- English
- Social Studies
- Mathematics
- Biology
- Chemistry
- Physics
- Earth Science
- Geography
- Law
- Economics
- Creative Writing

### Elective Studies

- Spanish, French, Japanese, Mandarin
- Business Education, Accounting, Marketing
- Drama, Film Studies
- Orchestra, Band, Choir, Guitar, Stage Band
- Dance
- Fashion Design, Foods
- Electronic Design and Publishing
- Information Technology, Computer Programming
- Physical Education
- Technical Studies, Engineering, Drafting
- Carpentry, Woodwork
- Electronics, Robotics

### Advanced Placement

- Chemistry
- Physics
- Calculus
- English
- History
- Geography

### Clubs and Activities

Extra-curricular opportunities are available in sports, clubs, music, and drama. Students may participate in sports through intramural activities which take place at lunch time or by joining school teams.

- Peer Tutoring Club
- Ski/Snowboard Club
- Leadership Club
- Multicultural Club
- Sports: badminton, basketball, cross country running, golf, field hockey, soccer, boys' football, tennis, track and field, volleyball



### Feature Programs

#### Art

The school is also able to provide students with the opportunity to develop their creative and artistic skills through:

- Drawing and painting
- Fashion Design
- Photography
- Graphic and web page design

#### Music

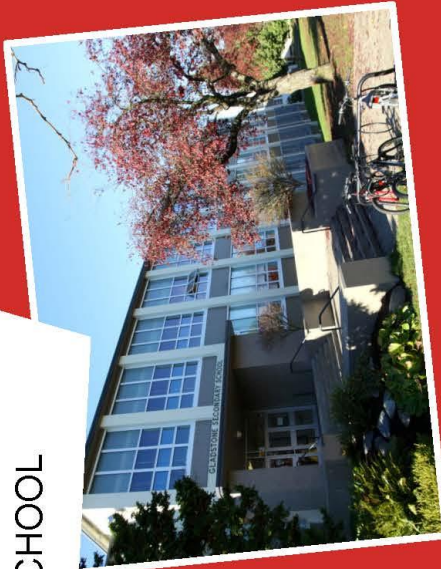
- chorus and vocal jazz
- concert band and orchestra
- stage band
- guitar: beginning, intermediate & senior

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## GLADSTONE SECONDARY SCHOOL



Gladstone is located in Vancouver's Kensington neighbourhood, near the Nanaimo Sky Train station. With a student population of 1,340 from grades 8 to 12, the school offers many academic courses, and strong elective programs in dance, music, business education, design and information technology.

### Clubs and Sports

- Anime Club
- Sound Crew
- Science Club
- Environment Club
- Global Issues Club
- Badminton, soccer, tennis, basketball, volleyball, track and field, cross country running, swimming, golf, table tennis, wrestling and girls' softball
- Library Monitors Club
- Volunteer Club
- Games Club
- Dance Club



### Dance and Fine Arts

Gladstone offers an outstanding program for students interested in dance:

- Dance Performance: classical, tap, jazz, ballroom and modern
- Latin and Swing
- Choreography

*The Gladstone Choir program* is for interested students who love singing. Also, there are school musical productions, local performances and music festivals.

*Gladstone bands* participate at provincial, national and international music festivals and concerts. Concert band and jazz band courses are available.

### Design

Students interested in design may study:

- drafting and design
- graphic arts
- animation
- publishing yearbook
- fashion design
- interior design

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### Academic Courses

- English
- Social Studies
- Mathematics
- Science
- Literature
- Journalism, Writing
- Law, History
- Geography
- Economics
- Chemistry, Physics
- Biology, Geology

### Advanced Placement

- Calculus 12
- English 12
- Physics 12

### Other Electives

- Accounting, Marketing, Entrepreneurship
- Information Technology
- Dance, Latin and Swing Dance, Dance Choreography
- Drama, Theatre Production
- Band, Jazz Band
- Concert Choir, Vocal Jazz
- Art, Design, Photography
- Fashion Design, Textiles
- Digital Modelling, Publishing
- Physical Education
- French, Japanese
- Electronics, Engineering
- Physical Education, Yoga



## JOHN OLIVER SECONDARY SCHOOL

John Oliver Secondary is a comprehensive school in the Fraser residential district of Vancouver. Students can expect a strong foundation in academic skills, through both the regular program and excellent advanced academic offerings. With over 1,100 students, John Oliver is truly multicultural, with students representing over 40 cultural backgrounds.



### Extra-curricular Activities

- Esthetics Club
- Ski and Snowboard
- Multicultural Club
- Drama Club
- Anime Club
- Poster Club
- Intramural Sports



The school team name is the 'Jokers'. Our sports teams participate in a wide variety of sports from cricket, through volleyball, basketball, badminton, soccer, girls' field hockey, ice hockey and rugby.



### Music & Arts

John Oliver has always been known for its musical programs, particularly in the areas of voice and choir, and this tradition continues with outstanding choir and jazz choir groups. Band, strings and music composition are also offered.

The visual arts program includes drawing and painting, printmaking, sculpture, commercial design and graphic design.



ASB

### Academic Courses

- English
- Social Studies
- Mathematics
- Chemistry
- Physics
- Biology
- Literature
- Geography
- Law
- History

### Electives

- Accounting, Marketing
- Information Technology
- Web Design
- Drama, Theatre
- Production
- Band, Jazz Band
- Choir, Jazz Choir
- Art, Sculpture
- Graphic Design
- Textiles, Foods
- Physical Education
- French, Spanish
- Drafting, Engineering

### Business Education

Students may choose from elective courses:

- Accounting
- Financial Accounting
- Business Education
- Marketing
- Entrepreneurship
- Computer Applications
- Web Design
- Computers and Business Skills







## KILLARNEY SECONDARY SCHOOL



Killarney Secondary School is a comprehensive school with approximately 2,000 students in Grades 8 to 12. It features a strong academic program with opportunities in music, business and computers.

### Clubs and Sports

- French Club
- Service Club
- Choir
- Christian Club
- Environment
- Drama Make-Up
- Radio Club
- Website Club
- Basketball, volleyball, soccer, tennis, golf, boys' rugby, girls' field hockey, cross-country running, track and field



### Academic Courses

- English, Literature
- Social Studies
- Mathematics
- Chemistry
- Physics
- Biology
- Geography
- Law, History
- Psychology
- Economics

### Advanced Placement

- English
- Calculus

### Elective Studies

- Spanish, French, Japanese
- Strings, Electronic Keyboards,
- Music Composition, Choir, Vocal Jazz, Concert Band, Stage Band
- Drama, Acting
- Art, Visual Art, Graphics
- Drafting, Woodworking, Metalwork and Jewelry making
- Physical Education
- Fashion and Design, Textiles,
- Food Studies
- Information Technology
- Computer Networking



### Music

Killarney provides an exciting and motivating music program for students interested in keyboards, strings, concert and jazz bands.

There are also voice and choir courses, and major concerts throughout the year.

### Drama

Improvisation, play reading and writing are studied. Killarney students perform in class and in school theatre productions. Students may study also study television and film production.

### Art

Art, visual art and animation courses develop skills including principles of design, graphic arts, digital media and pottery making.

VSB



## KING GEORGE SECONDARY SCHOOL



**King** George Secondary School enrolls 500 students in grade 8 through 12. The school is located in Vancouver's West End, a culturally rich environment between Stanley Park and the downtown area. The school provides leadership in the International Baccalaureate Middle Years Program, as well as technology and offers academics and elective courses in a smaller school setting with a friendly environment.

### Extra-curricular Activities

Students may participate in sports through intramural activities which take place at lunch time and after school, or may join school clubs or teams.

- Theatre Club
- Ski & Snowboarding Club
- Scorers and Timers Club
- Mountain Bike Club
- badminton, soccer, volleyball, basketball, tennis, softball



### Teachers and students

Students and staff at King George enjoy a close relationship, possible in a smaller school setting. School spirit is strong... an example is the principal's luncheon to recognize the academic honors students each term.

### Visual Arts

The school offers courses for students interested in developing skills in:

- multimedia art
- visual art
- photography
- ceramics
- computer graphic design

### Academic Courses

- English
- Mathematics
- Calculus
- Biology
- Chemistry
- Physics
- Social Studies
- History
- Geography
- Law
- IB – Middle Years Program (grade 8-10)

### Elective Courses

- Information Technology
- Drama
- Band
- Art, Photography, Graphic Art
- Foods, Textiles
- Drafting, Woodworking
- Physical Education
- French
- Robotics
- Duke of Edinburgh Program (grades 10-12)





## KITSILANO SECONDARY SCHOOL



Kitsilano Secondary School is a comprehensive school with approximately 1,570 students in Grades 8 – 12. It offers strong academic, fine arts and athletic programs as well as French immersion courses. The school is located in the Kitsilano residential area of Vancouver, next to a community centre, ice arena and park. It is near Kitsilano beach, and convenient bus routes as well.

### Clubs and Activities

- Community Service Club
- Environment Club
- Global Issues Club
- Foods Club
- School Newspaper
- Amnesty International Club
- Peer Tutors
- Cheer Team
- Ski and Snowboard Club



Team Name: *Blue Demons*

### Kitsilano offers a strong athletics program

Girls and Boys: basketball, volleyball, tennis, soccer, golf, track and field, table tennis

Boys: ice hockey, rugby

Girls: softball, field hockey



### Academic Courses

- English
- Literature
- Writing
- Communications
- History
- Geography
- Law
- Psychology
- Mathematics
- Biology
- Chemistry, Physics
- AP Calculus
- AP English
- AP History
- AP Physics
- AP French Literature

### Elective Courses

- Information Technology
- Accounting, Marketing
- Economics
- Entrepreneurship
- Drafting, Engineering
- Woodwork, Metal work
- Drama, Theatre, Film
- Choir, Band
- Strings, Orchestra
- Art, Graphic Arts, Ceramics
- Photography, Animation
- Physical Education
- French, Spanish
- French Immersion Literature
- Comparative Civilizations
- Foods, Textiles

### Fine Arts and Performing Arts

The school offers courses for students interested in developing skills in:

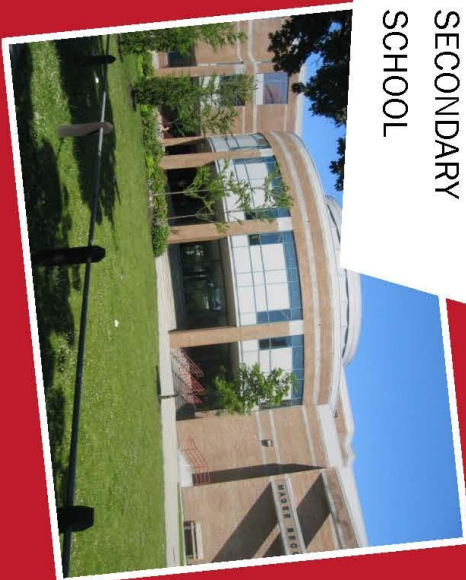
- Multimedia art
- Visual art
- Photography
- Graphic design
- Animation







## MAGEE SECONDARY SCHOOL



Magee is a comprehensive school, providing opportunities in many subject areas. Magee has an academic focus and a renowned fine arts program. It is set in the lovely residential area of Kerrisdale in south west Vancouver. This new school building, opened in 2000, caters to 1,200 students from grades 8 through 12.

### Extra-Curricular Activities

- Volunteer Club
- Ski and Snowboard
- Multicultural Club
- Drama Club
- Anime Club
- many sports including soccer, tennis, basketball, volleyball, rugby, field hockey, track and field, cross country running, golf, swimming and softball.
- Library Club
- Environment Club
- Intramural Sports
- Dance Club
- Taekwondo Club

### SPARTS Program

SPARTS students are provincially or nationally ranked athletes or highly accomplished performers who may take their coursework in the morning and train in their sport, dance or music off-campus instruction in the afternoon. Students must qualify in advance for this program.



### Fine Arts

The Magee fine arts program includes drama, art, photography and graphic design.

*The Magee Choir program* is for interested students who love singing. Concert and chamber choir courses are available, and vocal ensemble. Also, there are school musical productions, local performances and music festivals.

*Magee bands* have received awards at provincial, national and international music festivals. Concert band, jazz band and strings courses are available.

VSB

### Academic Courses

- English
- Social Studies
- Mathematics
- Science
- Literature, Writing
- Geography
- Law, History
- Advanced Placement
- Calculus 12
- English 12

### Other Electives

- Accounting
- Marketing
- Information Technology
- Drama
- Band, Jazz Band
- Strings
- Choir, Ensemble
- Visual Arts, Media
- Textile Arts, Foods
- Physical Education
- French, Spanish, Japanese



## POINT GREY SECONDARY SCHOOL



Point Grey Secondary is a comprehensive school, providing opportunities in many subject areas to over 1,200 student from grades 8 to 12. Point Grey has an academic focus, with strong programs in performing arts and sports. It is set in a residential and commercial area of Vancouver, next to a community arena.

### SPORTS

#### Fall Season

Badminton, cross country running, girls' field hockey, boys' rugby, boys' soccer, swimming, girls' volleyball



#### Winter Season

Snowboard and ski teams, girls' and boys' ice hockey, gymnastics, basketball

#### Spring Season

Girls' soccer, boys' volleyball, track and field, Ultimate frisbee, girls' softball, golf, girls' rugby, tennis



### Other Electives

- Accounting
- Architectural Drafting
- Carpentry
- Woodworking
- Marketing
- Information Technology
- Drama, Stagecraft
- Band, Jazz Band
- Strings
- Choir, Jazz Choir
- Visual Arts, Ceramics
- Commercial Design
- Textile Arts, Foods
- Physical Education
- French, Spanish, Japanese

### Academic Courses

- English
- Social Studies
- Mathematics
- Biology
- Chemistry
- Physics
- Earth Science
- Literature, Writing
- Geography
- Law, Civics
- History

### Advanced Placement

- Calculus 12
- English 12
- Chemistry 12
- Physics 12

### FINE ARTS

Point Grey offers drama, stagecraft, art, ceramics, music, photography and commercial graphic design.

*The Point Grey music program* is for interested students who love playing in concert band, jazz band, strings or orchestra. There are school musical productions, local performances and participation in music festivals.

### EXTRA-CURRICULAR

- Volunteer Club
- Ski and Snowboard
- Multicultural Club
- Drama Club
- Anime Club
- Basketball officials
- Library Club
- Environment Club
- Intramural Sports
- Dance Club
- Physics Club







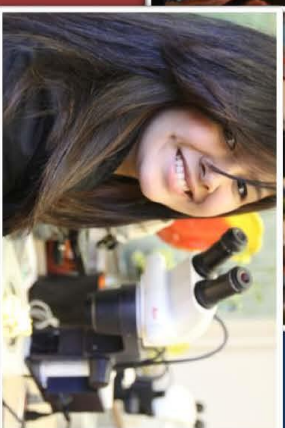
## PRINCE OF WALES SECONDARY SCHOOL

**Prince of Wales Secondary School** is a comprehensive school with approximately 1,285 students in Grades 8 – 12; 95% local students and 5% international students. It offers strong academic, fine arts and athletic programs as well as many clubs and activities. The school is located in the Arbutus residential area of Vancouver.



### Clubs and Sports Activities

- Art Club
- Computer Animation Club
- Creative Writing Club
- Dance Team
- Environment Club
- Film Club
- Student Newspaper Club
- Ski and Snowboard Club
- Sports clubs: volleyball, basketball, rugby, soccer, ultimate Frisbee, golf, tennis, cross country running, track and field, badminton, swimming, wrestling



### Feature Programs

#### Performing Arts

Prince of Wales Secondary School offers:

- Drama and acting
- Theatre production
- Stagecraft
- Choir and vocal jazz

The school offers courses for students interested in developing skills in:

- Physical education: ice hockey
- Fitness
- Environment/sustainability
- Community service

### Academic Courses

- English
- Literature
- Writing
- Social Studies
- Mathematics
- Biology
- Chemistry
- Physics
- History
- Geography
- Law
- Psychology
- Economics
- AP Calculus

### Elective Studies

- Information Technology
- Accounting, Marketing
- Drama, Stagecraft
- Band, Strings, Stage Band
- Choir, Vocal Jazz
- Art, Sculpture
- Photography
- Physical Education
- French, Spanish
- Foods, Textiles
- Drafting, Computer Design
- Metalwork, Wood Technology
- Art Metalwork and Jewelry making

✓ 15B



## SIR CHARLES TUPPER SECONDARY SCHOOL



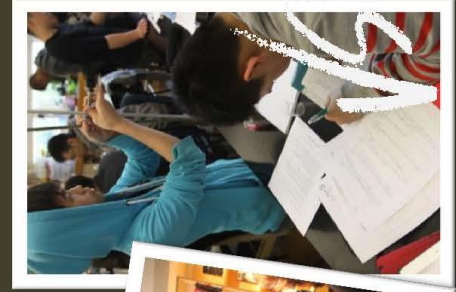
Sir Charles Tupper Secondary School is an academic high school with **975 students** from grades **8 to 12**. The school is located between **King Edward Avenue and 22nd Avenue** to the south and north. The school has a track, playing fields, tennis courts and attractive landscaping to enhance the learning environment.

### Feature Programs

#### Science and Applied Science

Interested students may study academic sciences and applied studies:

- drafting and design
- science and technology
- electronic systems
- senior technology



### Clubs and Activities

Extra-curricular opportunities are available in sports, clubs, music, and drama. Students may participate in sports through intramural activities which take place at lunch time or by joining school teams.

- Sustainability
- Writing
- Improv. Drama
- Debate
- Community Service
- Skiing & Snowboarding
- Sports: soccer, basketball, badminton, volleyball, rugby, track & field, wrestling, tennis & golf



### Elective Studies

- Languages: Spanish & French
- Information Technology, Accounting & Marketing Design & Technology
- Woodworking
- Drafting and Design
- Drama
- Theatre Production
- Band, Choir & Guitar
- Foods & Culinary Arts
- Textiles & Fashion Design
- Dance & Choreography
- Physical Education

### Academic Courses

- English, Literature
- Writing
- Communications
- Social Studies
- History
- Law
- Geography
- Social Justice
- Mathematics
- Calculus
- Chemistry
- Biology
- Physics





## CHURCHILL SECONDARY SCHOOL



Sir Winston Churchill Secondary School is located at 7055 Heather Street, in the Marpole area of residential south Vancouver. Churchill offers a French immersion district program as well as academic, technology, home economics, business, physical education and visual and performing arts courses to 2,100 students.

### Extra-Curricular Activities

- Painting and Pottery
- Ski and Snowboard
- Science Fiction Club
- Drama Club
- Anime Club
- Amnesty Int'l Club
- Art Magazine Club
- Recycling Club
- Intramural Sports
- Dance Club
- Science Journal Club
- Chamber Choir Club
- Sports: soccer, tennis, golf, basketball, volleyball, rugby, field hockey, track and field, cross country running

### Feature Programs

#### Performing Arts

Churchill students participate in concerts, musicals and music festivals. The following courses are available:

- Band
- Stage band
- Strings
- Choir
- Drama
- Dance

#### Technology

Students may choose to study these courses:

- photography
- graphic design
- engineering
- robotics
- computer-assisted drafting
- advanced fabrication and machining

### Academic Courses

- English
- Mathematics
- Chemistry
- Physics
- Biology
- Literature
- Social Studies
- Geography
- Law
- History
- Comparative
- Civilizations
- Psychology

### Advanced Placement

- Calculus 12

### Elective Studies

- Accounting
- Marketing, Economics
- Info Technology
- Drama, Stagecraft
- Concert and Stage Band
- Choir, Strings
- Visual Art, Ceramics
- Clothing and Textiles
- Foods
- Physical Education
- Journalism, Writing
- French, Japanese, Mandarin, Spanish
- Electronics, Robotics
- Woodworking



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# SOUTH HILL EDUCATION CENTRE

South Hill Education Centre provides high school courses for students aged 16 and older. Grade 10, 11 and 12 courses are offered in a variety of subject areas as well as foundations-level math, English, humanities, and computer courses that prepare students for the senior levels. Courses lead to the completion of a high school diploma or help students upgrade for post-secondary.



## Courses include:

### Academic Courses

- English 10, 11, 12
- Communications 11, 12
- Social Studies 10, 11
- Mathematics 10, 11, 12
- Biology 11, 12
- Chemistry 11, 12
- Physics 11, 12
- Science 10
- Calculus 12

### Other Electives

- Accounting 11/12
- Mandarin 11/12
- Bus Comp Applications 11
- Data Management 12
- Digital Media 11/12
- History 12
- Law 12
- Marketing 12
- Writing 12

## Statistics

- Grades: foundations levels up to 12
- Student enrollment: 1,200
- Local student population: 95%
- International students: 5%



## Quarter System Schedule

South Hill operates on a quarter term system, where students may enter in September, November, February or April

- there are 4 quarters of study; 9 weeks per quarter
- students study 2 academic courses per quarter
- classes run for 2 hours, 15 minutes per day, M-F
- this offers students the advantage of completing courses in 9 weeks, thus progressing through high school graduation requirements at a faster pace

- summer term runs for 6 weeks, from July to Aug, for 3 hours per day: students study 1 course in this time period

*VS*





## TEMPLETON SECONDARY SCHOOL



Templeton Secondary School is an exciting comprehensive school of **900 students**, located at the centre of Vancouver's natural and cosmopolitan wonders. The school offers strong academic courses with world class instruction in a wide variety of elective studies. Many **cultures** are celebrated and explored across the curriculum. Improve your English while experiencing Canada at exciting Templeton Secondary School!

### Extra-Curricular Activities

- Film Production Club
- Choir Club
- Outdoors Club
- Creative Writing Club
- Ski Trips

### Academic Courses

- English, Literature
- Social Studies
- Mathematics
- Sciences
- Geography
- Law, History
- Psychology
- Marketing
- Accounting
- Advanced Placement
- Physics
- Calculus

### Elective Studies

- Languages: Spanish, French, Mandarin
- Acting, Directing
- Film and TV Production
- Theatre Criticism
- Art, Graphics
- Choir, Concert Band
- Drafting, Woodworking
- Electronics
- Culinary Arts
- Chef Training & Food Studies
- Physical Education
- Fashion, Design & Textiles



### Feature Programs

#### Culinary Arts Centre of Excellence

Vancouver has some of the finest hotels and restaurants in the world! At Templeton's Culinary Arts Centre of Excellence students are taught the skills required to one day become world class chefs. Templeton students have won provincial and national awards in culinary competitions.

#### Film & Television Production

Our award-winning film and television program is rated among the best of any high school in North America! Many of our students have gone on to successful careers in the film and television industry.







# UNIVERSITY HILL SECONDARY SCHOOL

With an enrolment of 900 students, from grades 9 to 12, University Hill Secondary has a strong commitment to academics and a record of active participation in the fine and performing arts. The school is located on the campus of the University of British Columbia in the west Point Grey area of Vancouver.



## Extra-curricular Activities

There are a variety of clubs to join and sports to participate in at University Hill.

### Clubs and Activities

- Robotics Club
- Chamber Choir
- Homework Club
- Dance Club
- Debate Team
- Newspaper Club
- Animal Savers Club
- International Lunch Day

### Sports

- Volleyball
- Soccer
- Basketball
- Golf
- Badminton
- Tennis
- Track & Field

## Academic Courses

- English
- Mathematics
- Calculus
- Chemistry
- Physics
- Biology
- Social Studies
- Geography
- Law
- History

## Elective Courses

- Accounting
- Information Technology
- Drama, Theatre Production
- Band, Orchestra
- Choir
- Art, Ceramics
- Photography
- Textiles, Foods
- Physical Education
- French, Spanish
- Creative Writing
- Drafting & Design
- Jewellery

## Advanced Placement

- Biology 12
- Chemistry 12
- Economics 12
- Human Geography 12
- Music Theory 12
- Physics 1 & 2
- Studio Art 12

## Feature Programs

### Fine Arts

The fine arts program includes drawing and painting, ceramics and media arts, as well as choir, band and strings..

### Advanced Placement Courses

*Qualified students may apply to study as many as 3 AP courses.*





## VANCOUVER TECHNICAL SECONDARY SCHOOL



Vancouver Technical Secondary School is a comprehensive school enrolling 1,616 students in grade 8 through 12. Students participate in a range of courses, clubs and activities to provide them with a well-balanced education.

### Extra-curricular Activities

Extra-curricular opportunities are available in sports, clubs, music, and drama.

- Photography Club
- Spanish Club
- Internet Club
- Arts and Crafts Club
- Sports: soccer, volleyball, basketball, cross country running, track and field, tennis, badminton, table tennis
- Ski & Snowboarding Club
- Hip Hop Dance Club
- Drama Club

### Feature Programs

#### Information Technology

Excellent facilities provide students with advanced training in:

- Computer animation
- Computer graphic communications
- Digital design
- Business information management

#### Technology: Industry-standard

shops are well used in the Technology Education Program, which includes:

- Architectural design
- Mechanical engineering
- Metal fabrication and machining
- Electronic systems & automotive technology

### Academic Courses

- English
- Communications
- Creative Writing
- Social Studies
- Law, History
- Mathematics
- Biology
- Chemistry
- Physics
- Geology

### Elective Studies

- Languages: French, Spanish & Mandarin
- Accounting, Marketing
- Business Education
- Drama, Film Studies
- Music: Band, Choir, Strings, Stage Band
- Art, Graphics
- Studio Art
- Photography, Video
- Woodworking
- Food Studies
- Fashion Design
- Physical Education
- Economics
- Comparative Civilizations
- Drafting and Design
- Automotive Technology
- Electronics

### Advanced Placement

- Biology
- Physics
- Calculus
- Literature & Composition
- Psychology
- Studio Arts



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## WINDERMERE SECONDARY SCHOOL



Windermere Secondary School enrolls **1,250 students**, and is located in a residential area of east Vancouver near the **29th Avenue Sky Train station**. Since its establishment, Windermere has been recognized for its **excellent academic achievements, outstanding athletic programs and exceptional fine arts department.**

### Extra-curricular Activities

Windermere students are very involved in sports, clubs and school functions. Student enthusiasm and staff support provide a welcoming environment at Windermere.

- Theatre Club
- Ski Club
- Scores and Timers Club
- Chess Club
- Publicity Club
- Talent Show
- Sports Club (badminton, golf, volleyball, basketball, soccer, tennis, rugby)



### Academic Courses

- English
- Composition
- Literature
- Social Studies
- History
- Geography
- Law
- Mathematics
- Biology
- Chemistry
- Physics

### Advanced Placement

- Calculus

### Elective Studies

- Information Technology
- Accounting, Marketing
- Entrepreneurship
- Drama
- Band, Choir
- Art and Design
- Dance
- Foods
- Textiles
- Fashion Design
- Carpentry
- Electronics
- Physical Education
- French, Spanish, Mandarin
- Community Service

### Feature Programs

- Business Education
- Accounting
  - Marketing
  - Data Management
  - Entrepreneurship
  - Business on the internet

### Visual Art

- Ceramics and Sculpture
- Digital imaging and Photography
- Graphic design
- Drawing and Painting





## Information for Recruiters

In order to apply as an international recruiter for the Vancouver School Board, we request you submit the following documents:

1. **Company profile** – with pictures and descriptions about your company in the form of posters, a flyer or brochure, if available.
2. **Business license** – a photocopy. Your company should have 3 or more years of experience in enrolling and advising students on overseas studies.
3. **Business plan** – we would like to know in detail how you will promote our program in your country, how many students you can send to us for year-long and summer programs, and which school districts or schools that your agency referred students to last year.
4. Three current **references**.

Application can be submitted to the International Education Program by email at [intered@vsb.bc.ca](mailto:intered@vsb.bc.ca), by fax at 604-713-4536 or by mail to the following address:

Iris Leung  
Program Coordinator  
International Education Program  
1580 West Broadway  
Vancouver, B.C., V6J 5K8  
Canada

The following pages are detailed information sheet for your reference. Please note in particular that the Vancouver School Board does not pay commission on all of our schools but only on those that are listed on the agreement with recruiters.

As soon as the Vancouver School Board receives the above documents from you, we will begin to evaluate your services and contact you for a reply.

Once again, thank you for your interest and co-operation with our International Education Program!



## Information For Recruiters – *continued*

### Vancouver Public Schools Welcome International Students!

#### Background:

The Vancouver School Board (VSB), a public school district in British Columbia, Canada, offers international students the opportunity to study in Vancouver's public elementary and secondary schools. Students aged 5-12 may apply to study in grades K-7 in one of our 92 elementary schools, and students aged 13-18 may choose to study in one of our 18 secondary schools. The school year in Vancouver starts every September, except for students over 18 years of age who may apply to South Hill School in September, November, February and April. There are mid-term placements students to enter during the school year, depending on space availability. Individual students or groups are also invited to apply for summer school programs.

#### List of services to be provided by recruiters:

- Dissemination of Information  
Distribute VSB brochures and applications through various sources to the community.
- Promotion  
Promote VSB programs through proactive marketing activities such as placing ads in newspapers, organizing or assisting in organizing information seminars etc.
- Regular Updates  
Provide updates to VSB on the state of the student market in your particular city and country, including trends and events that impact the flow of international students to study in Vancouver or Canada. A report on the following information would also be helpful:
  - Number of student inquiries by program type and counseling services provided
  - List of students referred and/or processed by your office
- Marketing Intelligence  
Provide suggestions to VSB to develop new marketing strategies for your country.
- Counselling  
Provide students and parents with pre-departure information by appointment. Sessions will include:
  - Introduction to British Columbia, BC education system and VSB programs
  - Assistance to students in selecting suitable programs if necessary or appropriate
  - Explanation of procedures for submission of admissions application and student visa process

- Study permit application  
Most recruiters would assist students in this process. In regards to custodianship, Canada Immigration in some countries requires a Letter of Custodianship in support of the application. Please note that the Vancouver School Board does not issue such a letter, but may arrange one through our homestay partner who can assist in this, or recruiters themselves may provide this service.
- Follow-up  
Recruiters provide follow-up checks to ensure students are pleased with their education and homestay arrangements. Recruiters communicate with appropriate VSB officials to ensure student well-being.

## **Commission:**

### **Secondary and Elementary School Students:**

- a) New recruiters must sign an official contract with the VSB before a formal agreement begins and for commission to be paid.
- b) Choice of Schools – due to space availability, VSB will pay commission to recruiters only for the schools listed on the agreement with recruiters. Applications to other schools are welcome, although no commission will be paid by the VSB.
- c) Recruiters will be a percentage of the student's tuition fee per student, or pro-rated for short study periods. This amount will be paid to recruiters after students have been accepted into the Vancouver School Board schools, as listed in 'Choice of Schools', and approximately six weeks after the commencement of the program when these students will have registered and paid fees to Vancouver School Board.
- d) Commission fees will apply to new students only, for a maximum of one school year, or combined with a short-term program.
- e) Recruiters should note that students are not automatically accepted upon submission of the applications. Also the Vancouver School Board must receive complete application documents before students are assessed and Letters of Admission to be issued.

### **Summer School Students:**

Recruiters who register in 5 students or more will be paid 10% of the total tuition i.e. the sum of all students' tuition added together, excluding fees for transportation and homestay.

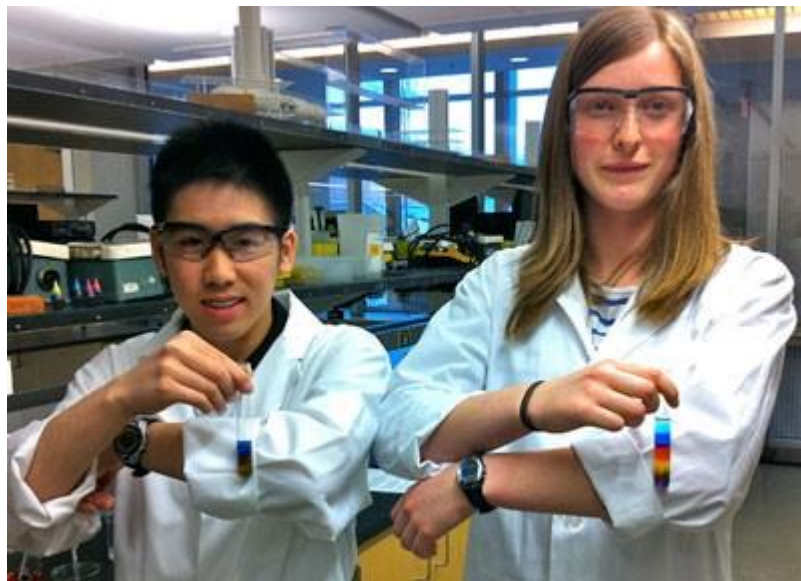
## **Contract Renewal:**

Contracts are signed for the duration of one year, and are renewable every year based upon performance and agreement from both organizations.

VSB

## RECRUITER INFORMATION MANUAL

### APPENDICES







## SCHOOL CALENDAR

DESIGNATION	2016-17
Days in session	187
International student orientation (elementary)	August 25, 2016
International student orientation (secondary)	August 29 and 30
Timetabling for international students at home schools	August 31 - September 2
First day of classes	September 6
Thanksgiving Day	October 10
Remembrance Day	November 11
First term examinations	End of October – beginning of November
Winter vacation period	December 17, 2016- January 2, 2017
Orientation for new international students (January 2017 entry)	January 3, 2017
Schools reopen after Winter vacation	January 3, 2017
Orientation for new international students (February 2017 entry)	February 1, 2017
BC Family Day	February 13, 2017
District Closure Week	March 13-17
Spring Vacation	March 20-24
Schools reopen after Spring vacation	March 27
Good Friday	April 14, 2107
Easter Monday	April 17, 2017
Second term examinations	End of March – Beginning of April
Victoria Day	May 22, 2017
Final examinations	June
Administrative day	June 29, 2017
Schools close	June 30, 2017

## ELECTIVE COURSE PREFERENCES - Secondary Students

Name: \_\_\_\_\_ School: \_\_\_\_\_

The counsellor at your school will be helping you select elective courses. From the list below, please choose up to 5 elective courses you prefer (e.g. write '1' for your first choice, '2' for your second choice, '3' for your third choice, up to 5).

Note: There is no guarantee you will receive your preferred courses. Some of the courses may not be offered at your school, or they may not be available due to: grade level, timetabling conflicts or full enrolment. Some courses require students to have adequate language ability – these are shaded below.

If you are not sure about the choices below, the counsellor will help you when you get to the school.

1 = first choice; 2 = second choice, 3 = third choice, 4 = fourth choice, 5 = fifth choice			
	Art (general)		<i>Business Management/Marketing (adequate English required)</i>
	Ceramics/Sculpture		<i>Business Computer Applications</i>
	Drawing and Painting		<i>Accounting</i>
	<i>Graphics, Animation (adequate English required)</i>		<b>Information Technology</b> (computers)
	<i>Film and Video Production</i>		Keyboarding
	<i>Photography</i>		Foods (cooking)
	Dance		Textiles (sewing)
	Acting		Fashion Design
	<i>Stagecraft (set design)</i>		Jewellery Making
	Beginner Band		Woodworking
	Band		<i>Drafting</i>
	Strings		<i>Electronics</i>
	Guitar (available at few schools)		French
	Choir (singing)		Spanish
	Music Composition		Japanese
	<b>Physical Education</b>		<b>Français Langue (Immersion)</b> (adequate French required)
	<b>Other:</b>		Mandarin

Please complete this form and return to the VSB International Education office:  
 fax: +1-604-713-4536 or scan and e-mail to: [intered@vsb.bc.ca](mailto:intered@vsb.bc.ca) or mail: International Education  
 office, Vancouver School Board, 1580 West Broadway Avenue, Vancouver, B.C., Canada V6J 5K8



## Custodianship Agreement – Custodians of VSB international students

Today's Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_  
Last Name (Family Name) Given Name Preferred Name  
(if different from given name)

Vancouver school: \_\_\_\_\_ Date of birth: \_\_\_\_\_  
Year Month Day

I, \_\_\_\_\_ am the custodian of the above-named student and will be the primary caretaker while the student is studying in the Vancouver School District (VSB). I am 25 years of age or older.

I agree to provide care and supervision for the above-named student. I will support the student to be successful in his/her studies. I will report any concerns about the student's well-being to the VSB International Education office: 604-713-4534 or [intered@vsb.bc.ca](mailto:intered@vsb.bc.ca).

I will notify the Vancouver School Board international office in writing when I cease to act as this student's custodian.

I will communicate with the student's school regarding the student's report cards, attendance, academic performance and parent-teacher interviews. I understand that I am to be the primary contact for the school and the international office, and if a meeting is required with me to discuss a student issue, I will make every effort to be available to meet in person.

I will do my best to help ensure that the student attends classes every school day. I am aware that if the student accumulates numerous unexcused absences he/she will be withdrawn from the program. I will inform the school whenever the student is absent.

I will assist the student to renew his/her study permit and to provide a valid copy to the school or international office each year.

I will receive the student's school report cards and communicate to the student's parents regarding each report.

I understand that this is a competitive program with limited seats. I realize that if the student wants to continue the program in the following school year, he/she will need to be invited back. If the student does not abide by the VSB International Student Participation Agreement, I understand that the student may not be invited back.

**I realize that if I do not abide by these regulations, the Vancouver School Board has the right to end this custodianship agreement and that my responsibility for the student will end.**

\_\_\_\_\_  
Custodian's signature

\_\_\_\_\_  
Custodian's Printed Name

\_\_\_\_\_  
Custodian's Telephone Number (Home)

\_\_\_\_\_  
Custodian's Address (in Vancouver area)

\_\_\_\_\_  
Custodian's Telephone Number (Work)

\_\_\_\_\_  
City BC Postal Code

\_\_\_\_\_  
Custodian's Telephone Number (Cellular)

\_\_\_\_\_  
Custodian's e-mail address

1. Custodian must sign the completed form in the presence of a VSB staff person.
2. The custodian must present his or her photo identification with signature, such as passport or driver's licence.

**I, the parent of the student, certify that the information on this form is complete, authentic and true. I understand that if this is not the case, this student will be withdrawn without refund from the VSB International Education Program.**

Confirmed by: \_\_\_\_\_  
Parent's signature Parent's Printed Name Date

Attach a copy of the parent's photo identification with signature, such as passport or driver's licence.

Office Use Only

☐ Custodian's ID

☐ Parent's ID

## B.C. HIGH SCHOOL GRADUATION REQUIREMENTS

### REQUIREMENTS

To graduate, students must complete a minimum of 80 credits over grades 10-12.

80 credits over Grades 10, 11 and 12
<p>48 required credits:</p> <ul style="list-style-type: none"> <li>English 10 (4 credits)</li> <li>*English 11 or Communications 11 (4 credits)</li> <li>*English 12 or Communications 12 (4 credits)</li> <li>Social Studies 10 (4 credits)</li> <li>*Social Studies 11, BC First Nations Studies 12 (4 credits)</li> <li>Science 10 (4 credits)</li> <li>*Science 11 or 12 (4 credits)</li> <li>Mathematics 10 (4 credits)</li> <li>*Mathematics 11 or 12 (4 credits)</li> <li>Physical Education 10 (4 credits)</li> <li>Fine Arts and/or Applied Skills 10, 11 or 12 (4 credits)</li> <li>*Planning 10 (4 credits)</li> </ul> <p>* These courses must be completed in British Columbia.</p>
<p>Students must also:    [ Earn 4 Graduation Transitions credits, and                                              [ Complete a minimum of 28 elective credits</p> <p>An unlimited number of credits from elective courses may count toward graduation.</p> <p>A minimum of 16 credits is required at the Grade 12 level.</p> <p>Five Provincial exams in Grades 10 – 12 are required for graduation:</p> <ul style="list-style-type: none"> <li>✓ Grade 10 English</li> <li>✓ Grade 10 Science</li> <li>✓ Grade 10 Mathematics</li> <li>✓ Social Studies 11 or BC First Nations 12</li> <li>✓ English 12 or Communications 12</li> </ul>

Please note: Students may receive credit for courses completed in their home country's school, including credits for language and other academic courses.

## Studying in Vancouver School Board Schools

Each Vancouver school has an international student advisor who assists students with their studies. At the Grades 10, 11 and Grade 12 levels (the last three years of high school) it is necessary that all students take certain courses in order to graduate. School counselors will be able to answer students' questions on this matter. Some transfer credits may be given by school counselors for student work completed elsewhere.

*Student assessment is a major component of the school year and the Vancouver School Board expects international students to maintain good grades. All students are evaluated daily on their academic progress, work habits and attendance. Students will receive report cards at least three times a year in November, March and June. Copies of the report cards are mailed to parents and custodians. If you do not receive a copy of the student's report card by mail, please contact the International Education office.*

Student achievement is expressed in letter grades for Grade 8, 9 and 10 and as a percentage for Grades 11 and 12. In general, the following percentages and letter grades are used and each letter grade is interpreted as indicated:

%	Grade	Rating
86 – 100	A	Excellent
73 – 85	B	Very Good
67 – 72	C+	Good
60 – 66	C	Satisfactory
50 – 59	C-	Weak
0 – 49	I or F	Incomplete or Fail
Work Habits	N	Needs Improvement
	S	Satisfactory
	G	Good



## Sample Timetable Vancouver School Board Secondary Schools

### Example only: Exact start and end times vary from school to school

The timetable is an alternating Day 1/ Day 2 schedule.

Students study 8 courses: 4 courses on Day 1 and the other 4 courses on Day 2.

### Sample School Timetable

Monday – Friday	
8:40 – 9:55 A.M.	period 1
9:55 – 10:10	break
10:10 – 11:30	period 2
11:30 – 12:25 P.M.	lunch
12:25 – 1:45	period 3
1:45 – 1:55	break
1:55 – 3:03 P.M.	period 4

### Sample Block Rotations

rotation 1		rotation 2		rotation 3		rotation 4	
1-1	2-1	1-3	2-3	1-2	2-2	1-4	2-4
1-2	2-2	1-4	2-4	1-1	2-1	1-3	2-3
1-3	2-3	1-1	2-1	1-4	2-4	1-2	2-2
1-4	2-4	1-2	2-2	1-3	2-3	1-1	2-1